

Job Title: Family Program Director

Company: You Belong

Location: Green Bay, Wisconsin

Employment Type: Full-time or Part-time

Description

We are seeking a dedicated and passionate Family Program Director to join our team at a nonprofit organization focused on helping families thrive. As the Family Program Director, you will play a key role in overseeing and coordinating various programs and services aimed at supporting families in our community. Our mission is to create an inclusive community where everyone feels valued and has access to the resources they need to thrive. In this position, you will have the opportunity to make a significant impact on the lives of individuals and contribute to the overall mission of our organization.

Family Class

The Family Class program at You Belong is tailored to support parents and caregivers in being the best they can be. We currently host 3, 90 minute classes that provide a supportive environment for families to play together, participate in crafts, circle time with songs and stories, and engage in play-based learning, as well as a separation time for children over 1 years old to continue to learn and play with our Child Watch Team.

Responsibilities

- Collaborate with instructors to create a supportive and nurturing class environment that encourages play, learning, and family bonding.
- Supervise program staff and volunteers to ensure high-quality services for families.
- Develop and implement a comprehensive strategy for the Family Class program and child education (ages 0-6).
- Ensure the safety and wellbeing of children in our programs as an active member of the child watch team.
- Provide guidance and support to parents and caregivers, offering resources and tools to enhance their parenting skills and family dynamics.

- Monitor program outcomes, assist in collecting feedback from participants and make data-driven decisions to improve effectiveness and impact.
- Maintain accurate program records, reports, and budgets for transparency and accountability.
- Develop and organize family events, support programs, educational services and services to address the specific needs of our community
- Cultivate partnerships with community organizations, funders, and stakeholders to expand program reach and sustainability.
- Foster a positive and inclusive environment for families participating in our programs

Requirements

- Bachelor's degree in early childhood education, special education, social work, family studies, psychology, or a related field preferred.
- Experience in program management, preferably in early childhood education or family support programs.
- Strong leadership, communication, and interpersonal skills with a focus on creating inclusive and supportive environments.
- Knowledge of child development principles, play-based learning, and family dynamics.
- Ability to collaborate effectively with diverse stakeholders, including parents, caregivers, staff, and community partners.
- Commitment to You Belong's mission of inclusivity, accessibility, and support for all families.

To apply, please submit your resume and a brief cover letter outlining your qualifications and interest in the Family Program Director position at You Belong to Amy Behrend, amy@youbelongwi.org.

You Belong is an equal opportunity employer and welcomes applicants from all backgrounds.